

**AGENDA**  
**LEISURE AND COMMUNITY POLICY**  
**DEVELOPMENT AND REVIEW PANEL**

**Date:** Wednesday, 26 July 2017

**Time:** 6.00 pm

**Venue:** Collingwood Room - Civic Offices

**Members:**

Councillor Mrs C L A Hockley (Chairman)

Councillor Mrs L E Clubley (Vice-Chairman)

Councillors Mrs S M Bayford  
M J Ford, JP  
Ms S Pankhurst  
D L Steadman  
Mrs K K Trott

**Deputies:** G Fazackarley  
R H Price, JP



**1. Apologies for Absence**

**2. Minutes (Pages 5 - 8)**

To confirm as a correct record the minutes of the meeting of the Leisure and Community Policy Development and Review Panel held on 01 March 2017.

**3. Chairman's Announcements**

**4. Declarations of Interest and Disclosures or Advice or Directions**

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

**5. Deputations**

To receive any deputations of which notice has been lodged.

**6. Citizens Advice Bureau - Presentation**

To receive a presentation by the Fareham Citizens Advice Bureau on the services they provide in the Borough.

**7. Overview of Leisure and Community Portfolio Services**

To receive a presentation from the Head of Leisure and Environmental Services providing an overview of the Leisure and Community Portfolio.

**8. Westbury Manor Museum Remodelling Update**

To receive a presentation by the Head of Leisure and Environmental Services updating on progress of the Westbury Manor Museum Remodelling.

**9. Review of Work Programme 2017/18 (Pages 9 - 12)**

To consider a report by the Director of Operations which reviews the Panel's proposed Work Programme for 2017/18.



P GRIMWOOD  
Chief Executive Officer  
Civic Offices  
[www.fareham.gov.uk](http://www.fareham.gov.uk)  
18 July 2017

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# FAREHAM

BOROUGH COUNCIL

**Minutes of the  
Leisure and Community Policy  
Development and Review Panel  
(to be confirmed at the next meeting)**

**Date:** Wednesday, 1 March 2017

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

Councillor Ms S Pankhurst (Chairman)

Councillor Mrs L E Clubley (Vice-Chairman)

**Councillors:** Mrs S M Bayford, M J Ford, JP, Mrs C L A Hockley,  
D L Steadman and Mrs K K Trott

**Also  
Present:**



**1. APOLOGIES FOR ABSENCE**

There were no apologies of absence received at this meeting.

**2. MINUTES**

It was AGREED that the Minutes of the Leisure and Community Policy Development and Review Panel held on the 18 January 2017 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements made at this meeting.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OR ADVICE OR DIRECTIONS**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. FAREHAM LEISURE CENTRE - PERFORMANCE REVIEW**

*At the agreement of the Chairman, Minute item 6 and 7 were presented together.*

The Panel received a presentation from Everyone Active who manage both Fareham Leisure Centre and the new Holly Hill Leisure Centre.

The presentation started by highlighting the successful official opening of the new Holly Hill Leisure Centre and the subsequent Everyone Active open evening that saw over 600 people attend the centre.

The presentation then provided an overview of performance of both leisure centres, including: -

- Facilities – Investment / Maintenance
- Attendance / Demographic
- Marketing & Communication
- Events & Charities
- Awards & Achievements
- Training and Development

The Panel were shown detailed information regarding the attendance at both centres. This showed that Fareham Leisure Centre had seen a slight decrease in the numbers attending since Holly Hill opened. However, this was anticipated and Everyone Active were confident that the numbers would balance out in the near future. The combined attendance for both Holly Hill and Fareham Leisure Centre showed a clear need for the new facility in the Western Wards.

The demographic data was also of interest to the Panel, as it showed that over 80% of visitors live within two miles of the centres, which highlights the significant benefit to Fareham Borough residents.

Members commented that a hydrotherapy pool at either facility would be of benefit to residents.

It was AGREED that, Everyone Active be thanked for their informative presentation.

**7. HOLLY HILL LEISURE CENTRE - PERFORMANCE REVIEW**

Please see to Minute item 6.

**8. FINAL REVIEW OF WORK PROGRAMME FOR 2016/17 AND DRAFT WORK PROGRAMME FOR 2017/18**

The Panel considered a report by the Director of Operations which reviewed the work programme for 2016/17 and the proposed draft work programme for 2017/18.

Members requested that updates be brought to the Panel on; The Cams Alders and Park Lane Visions, the Titchfield Country Park and Community Facilities. The Head of Leisure and Environmental Services agreed that these items would be provided to the Panel during the next municipal year as appropriate and would be added to the unallocated items on the work programme for 2017/18.

It was AGREED that the Panel: -

- (a) approve the current years' work programme for 2016/17; and
- (b) with the addition of items on the Cams Alders Vision, Park Lane Vision, Titchfield Country Park and Community Facilities being added to the unallocated items section of the work programme, submit the draft work programme for 2017/18 to Council for endorsement.

(The meeting started at 6.00 pm  
and ended at 6.40 pm).





# FAREHAM

BOROUGH COUNCIL

## Report to Leisure and Community Policy Development and Review Panel

**Date:** 26 July 2017

**Report of:** Director of Operations

**Subject:** REVIEW OF WORK PROGRAMME 2017/18

### SUMMARY

At its meeting on 01 March 2017, the Leisure and Community Policy Development and Review Panel agreed the Work Programme for 2017/18.

### RECOMMENDATION

Members are now invited to review and agree the Work Programme for the year 2017/18.

## **INTRODUCTION**

1. At the last meeting of the Panel on 01 March 2017, members agreed a Work Programme for 2017/18, attached at Appendix A.

## **REVISIONS TO THE WORK PROGRAMME FOR 2017/18**

2. Members are asked to note the following revisions to the 2017/18 work programme: -
  - a) the 31 May 2017 Leisure and Community PDR Panel meeting was cancelled; and
  - b) the item Overview of Leisure and Community Portfolio Services has been moved to the 26 July Meeting.

## **RISK ASSESSMENT**

3. There are no significant risk considerations in relation to this report

## **CONCLUSION**

4. Members are now invited to review and agree the Work Programme for 2017/18, as set out in Appendix A.

### **Background Papers:**

None

### **Reference Papers:**

Leisure and Community Policy Development and Review Panel – 01 March 2017 - Minutes

### **Enquiries:**

For further information on this report please contact Mark Bowler. (Ext 4420)

**LEISURE & COMMUNITY POLICY DEVELOPMENT AND REVIEW PANEL  
WORK PROGRAMME FOR 2017/18**

<b><u>MEETING DATES FOR 2017/18</u></b>	
31 May 2017	CANCELLED
26 July 2017	<ul style="list-style-type: none"> <li>• Review of the work programme 2017/18</li> <li>• Overview of the Leisure and Community Portfolio</li> <li>• Citizen Advice Bureau Presentation</li> <li>• Westbury Manor Museum Remodelling update</li> </ul>
06 September 2017	<ul style="list-style-type: none"> <li>• Review of the work programme 2017/18</li> <li>• Members Tour - Leisure and Community Facilities</li> <li>• Community Grants Update</li> </ul>
08 November 2017	<ul style="list-style-type: none"> <li>• Review of the Work Programme 2017/18</li> <li>• Leisure Events Update</li> <li>• Solent Relate Presentation</li> <li>• Play Area Improvement Programme</li> </ul>
17 January 2018	<ul style="list-style-type: none"> <li>• Preliminary overall review of work programme for 2017/18 and draft 2018/19</li> <li>• One Community Presentation</li> <li>• Y-Service Review - Presentation</li> </ul>
07 March 2018	<ul style="list-style-type: none"> <li>• Final review of work programme for 2017/18 and draft 2018/19</li> <li>• Fareham and Holly Hill Leisure Centre Performance Review</li> <li>• Annual presentation from Hampshire Cultural Trust</li> </ul>
<p><b><u>Unallocated items</u></b></p> <ul style="list-style-type: none"> <li>• Cams Alders Vision - Update</li> <li>• Park Lane Vision - Update</li> <li>• Review of Community Facilities</li> <li>• Titchfield Country Park</li> </ul>	

